



BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA

Khanpur Kalan, Sonapat, Haryana (India) Pin- 131305

(Established by the State Legislature Act 31 of 2006)

('B++' Grade, NAAC Accredited)

Committee for the Celebration of Republic Day on 26th January, 2025

Patron	: Prof. Sudesh, Vice-Chancellor
Co-Patron	: Prof. (Dr.) Shweta Singh, Registrar
Programme Director	: Dr. Babita, NSS Coordinator

Duties List for the Celebration of Republic Day 26th January, 2025

1. Reception Committee

All Deans/Heads/Principals/Directors/COE/Branch Officers

2. Tulsi Plant/ Medicine Plant

1) Dr. Bhavna, Director, Horticulture and Sanitation and her team

3. March Past

1) Dr. Babita, NSS Coordinator (Convener)

2) Dr. Sarla Rani, Chief Security Officer and her team

3) All D.P.E.s & N.S.S.P.O.s of the concerned Colleges/Departments will be the In-charge of their March Past Team.

4. Stage conduct (At the venue of March Past & Flag Hoisting)

1) Mrs. Shri lekha, Associate Professor, BPS IHL (Cultural Programme)

2) Mr. R.S. Rathi, Lecturer, BPS Mahila Polytechnic. (March Past)

5. Cultural Programme

1) Prof. Shweta Singh, Dean Students' Welfare (Convener)

2) Dr. Sushma Joshi, Director Youth & Cultural Affairs

3) Dr. Monika, Assistant Dean Students' Welfare

6. Decoration of Campus by Flags erection

1) Sh. Vikas Dahiya, Executive Engineer and his team (Convener)

7. Preparation of flag hoisting

1) Sh. Kali Ram, Security Officer and his team (Convener)

8. Invitation to Press Reporters, Press Notice & arrangement of Photography/ Videography of the programme.

1) Dr. Anil Balhara, Director, Public Relations and his team (Convener)

9. Purchase & distribution of sweets and refreshment items.

- 1) Dr. Shalini, Chief Warden and her Team. (Convener)
- 2) Dr. Geeta Mor, Superintendent, Accounts Branch

10. Charity distribution to the needy students from Students' Aid Fund

- 1) Dr. Monika, Assistant Dean Students' Welfare (Convener)
- 2) Dr. Kritika, Assistant Dean Students' Welfare

11. Arrangement of Tent, Sofa-sets, Chairs at the venue of Flag Hoisting and flower decoration/ flower bunch/buds.

- 1) Assistant Registrar (General)
- 2) Sh. Sunil Kumar, Superintendent, Account Branch
- 3) Ms. Jyoti, Assistant P&S Branch
- 4) Mr. Manoj Kumar, Clerk, General Branch

12. Seating arrangements at the venue of Flag Hoisting

- 1) Dr. Kritika, Assistant Dean Students' Welfare (Convener)
- 2) Dr. Archana Malik, Incharge, Deptt. of History and Archeology
- 3) Mrs. Sumita Singh, Principal, KGSSS
- 4) Dr. Mahesh Sharma, Asstt. Prof. MSM Institute of Ayurveda
- 5) Sh. Jagbir Dalal, Assistant Professor(T), Department of Hotel Management

13. Sound Arrangement & PA system at the venue of Flag Hoisting or in the Sanskaram Sabhagar (teaching Block-1) in case of rain.

- 1) Mr. Krishan Kumar, Assistant Professor, Deptt. of ECE (Convener)
- 2) Sh. Jitender Mor, SDE (Electrical) and his team

14. Cleanliness & Landscaping

- 1) Dr. Bhavna, Director, Horticulture and Sanitation and her team

15. Discipline & Proctorial duties

- 1) Prof. Ipshita Bansal, Proctor (Convener)
- 2) Dr. Sarala Rani, Chief Security Officer and her team
- 3) Ms. Sumita, Principal KGSSS & her team.
- 4) Ms. Saroj Singh, Principal, Campus School and her team

16. Banner for the programme.

- 1) Ms. Mukesh, Superintendent, General Branch (Convener)
- 2) Mr. Ram Rattan, Superintendent, Account Branch

17. Tea and refreshment at the venue.

- 1) Dr. Pankaj Misra, Incharge Guest House and his team

NOTE: - If it rains, then arrangements of seating will be done in Sanskaram Sabhagar. So, all the Committee members will prepare accordingly.

It may be noted that a meeting of the Conveners of all the committees will be held on 13.01.2025 at 12.30 P.M. in the office of Registrar.

All the Conveners are requested to kindly make it convenient to attend the meeting on the date and time given above.


9.1.25

Dean Students' Welfare

Dated: 10.1.25

Endst. No. BPSMV/DSW/25/1770-77

Copy of the above is forwarded to following for information and necessary action please:

1. All HODs /Principals/Directors/Chairpersons/Incharges of BPSMV, Khanpur Kalan.
2. Members concerned.
3. Finance Officer, BPSMV, Khanpur Kalan.
4. A.R. (General) for all the necessary arrangement in Sanskaram Sabhagar.
5. Incharge IT Cell, for upload the same on the University website.
6. P.R.O. BPSMV, Khanpur Kalan.
7. PS to VC (For kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan.
8. PA to Registrar (For kind information of the Registrar), BPSMV, Khanpur Kalan.


9.1.25

Dean Students' Welfare